

Country:
Mexico

Intern Locations:
Guadalajara, Mexico

Job Description:

Internships available in Guadalajara, Mexico with the **American Chamber of Commerce** <http://www.amcham.com.mx/>. The American Chamber of Commerce in Mexico is an independent, non-profit business organization. It promotes trade and private investment between Mexico and the United States; and represents the interests of U.S. companies in Mexico. It has 2,000 member companies from various countries and more than 15,000 top-level executives. Members represent 2 million jobs and account for more than US\$100 billion in direct investment in Mexico. It is a member of the U.S. Chamber of Commerce, a business confederation that consists of more than 3 million corporations from around the world in 84 countries.

Intern duties may include, organizing and supporting members working in trade environment, tourism, industrial development, education, and labor relations. Organizing seminars, publishing information on trade and exporting. Also interns may be responsible for researching business contacts for members and consult and prepare information requested by interested firms. Help organize information and promote a variety of international trade opportunities, gather information from the media and prepare for internal use and external audiences. Support activities of the International Trade Committee and update information related to setting up businesses in the U.S. for use by local firms.

Language Requirements:
Spanish

Prerequisites:

- Matriculated undergraduate student at the University of Utah
- Junior or Senior Status
- Cumulative 3.0 GPA
- Students must register for Political Science 4900 “political internship” to qualify.

Preference Given to Students Who Have:

- Completed previous Hinckley internships in Washington, DC, the Utah Legislature or with local/state agencies.
- Prior international experience including (study abroad, personal travel, humanitarian or/and religious service).

Semester/Dates:

<http://www.hinckley.utah.edu/internships/index.html>

Cost:

Students must pay tuition and be prepared to cover flight, living and transportation expenses, personal expenses, health insurance, and fees for visa and passport applications.

Financial Assistance:

Apply for a **Hinckley Institute of Politics International Scholarship**

<http://www.hinckley.utah.edu/internships/international/internationalscholarshipapplication.pdf>.

The Hinckley Institute of Politics also offers the **Bill Rischel Loan**, for more information contact Jayne Nelson at jnelson@hinckley.utah.edu. Financial aid for tuition may be obtained through University of Utah financial aid or scholarships.

Housing:

Students will be responsible for securing their own housing. Intern host office may assist students with finding housing.

Application Process:

Complete the application online at:

<http://www.hinckley.utah.edu/internships/application/index.html>

Once your application is submitted, e-mail intern manager [Courtney McBeth](mailto:Courtney.McBeth@hinckley.utah.edu) to set up an appointment. She will interview you and will help you find an internship that matches your interests and qualifications.

Orientation:

All students who are accepted as an international intern are required to attend a mandatory orientation, complete the academic requirements, send weekly emails during the internship, and set up a post internship debriefing with [Courtney McBeth](mailto:Courtney.McBeth@hinckley.utah.edu).